

# BCHC reporting volunteer hour questionnaire for work projects

*In the order of reporting columns in excel*

All reporting hours are in 1 hour increments. Rounding up

Reporting person \_\_\_\_\_

Unit \_\_\_\_\_

Date of project \_\_\_\_\_

Location of project \_\_\_\_\_

Agency code \_\_\_\_\_

District \_\_\_\_\_

## **Work Hours**

How many hours did you do basic work \_\_\_\_\_ skilled work \_\_\_\_\_ recon \_\_\_\_\_ ?

*Basic work is non skilled labor; skilled work is using a hand tool, camp cooking and packing  
Recon is evaluating trail prior to project, project planning, shopping for supplies.*

## **Work Miles**

How many wilderness miles of trail did you clear \_\_\_\_\_ non wilderness miles \_\_\_\_\_ ?

## **Admin**

How many hours of prep for this project? \_\_\_\_\_

*This includes planning at meetings, phone calls pertaining to project.*

## **Transportation**

Travel time to and from starting from your home. X2 \_\_\_\_\_

Travel miles to and from your home if not hauling stock. \_\_\_\_\_ *only if you are the driver*

Stock hauling miles to and from starting from your home? X2 \_\_\_\_\_

## **Equipment Hours**

Power equipment hours \_\_\_\_\_

*Did you use a chainsaw?*

Heavy equipment hours \_\_\_\_\_

*Did you use tractor, dozer or crane?*

## **Horses & Mules**

How many stock were used for this project? \_\_\_\_\_

How many stock days? \_\_\_\_\_

*Multiply stock by days used for the total. 3 stock used 4 days is 12 stock days*

## **Donations**

Do you have anything to report for donations? \_\_\_\_\_

The value of any donated materials or monies used from unit to complete this project